Researching education, improving learning

The International Association for the Evaluation of Educational Achievement (IEA) is an independent, nonprofit research organization. We conduct international and national large-scale comparative studies of educational achievement and other aspects of education, with the aim to research, understand, and improve education worldwide. The IEA office in Amsterdam carries out a wide range of duties related to IEA membership, studies, finance, and communications and consists of a small team of international colleagues. At the IEA office in Hamburg over one hundred and fifty employees are involved in managing the different tasks of a study ranging from sampling to data analysis. Our experts also provide a wide array of services related to international and national surveys and assessments.

We have an opening for a full-time

Deputy Study Director (f/m/d)

For IEA's International Computer and Information Literacy Study (ICILS)

Use of ICT is integral to all aspects of daily lives; education systems recognize the essential value of digital literacy competencies. The fourth cycle of ICILS (following from 2013, 2018, and 2023) helps countries understand how digital literacy is being planned, resourced, and implemented and how contextual factors influence and relate to student learning. It also contributes to the European Commission's Digital Education Action Plan (2021–2027) to reduce the proportion of eighth-grade students with computer and information literacy (CIL) below level two to less than 15% by 2030.

The Deputy Study Director is intended as a supporting role to ICILS's existing Study Director, who manages the day-to-day study coordination. The primary role of the Deputy Study Director is planning, execution, coordination, and monitoring of the study, with a focus on instrument development, reporting, and problem solving. In the future the role of Deputy Study Director can lead to the position of Co-Study Director.

This is an excellent opportunity for the right candidate to make a substantial contribution to the research field and IEA's mission to improve education worldwide.

Your tasks:

- Supporting the Study Director in leading and monitoring the ICILS consortium—such as delegation of tasks to subcontractors and supervision of assigned tasks to consortium members, and communication activities to ensure that they are on time and within budget
- Coordinating the development of content material (such as framework development, assessment and instrument development, creating the overall study strategy, and implementing technical developments)
- Communicating with participating educational entities and other partners involved, including country recruitment and outreach
- Supporting the study administratively with respect to planning and controlling and optimizing working procedures and quality standards within the study
- Representing ICILS in meetings and conferences—including organizing, preparing, and conducting of international project meetings
- Contributing to data analysis, reporting, and writing ICILS study publications as well as reviewing materials, ensuring the materials meet high-quality academic publishing standards
- Monitoring governmental and global developments in educational research and digital and ICT advancements and pro-actively identifying opportunities for both ICILS and IEA

Profile

The successful candidate will possess exemplary organizational and communication skills and sound research and statistical abilities (ideally with experience in academic writing), attention to detail, and cultural sensitivity for working within an international context. Candidates must have proven experience within international educational research.

- A doctoral degree or equivalent, in education, sociology, psychometrics, or related fields

- Outstanding interpersonal and communication skills
- Demonstrable experience in analysis and reporting of data collected in large-scale assessments
- Excellent written communication skills for academic and non-academic audiences
- Demonstrated experience in digital literacy/ICT literacy education and/or research
- A minimum of five years of professional experience in working in an international environment
- Solid knowledge of the MS Office suite
- Fluency in English (written, oral, and aural)
- Cultural sensitivity and openness to work in diverse cultural settings
- Excellent organizational capabilities
- Willingness to travel internationally for internal and external project meetings
- Right to work in the Netherlands (alternatively Germany)

Additional information

This position provides you with the possibility to gain competences in the interesting and expanding working field of educational research, in which continuous improvement and personal development are stimulated. We offer flexible working hours and the freedom to operate autonomously.

The position is full-time and based in Amsterdam (alternatively in the IEA office in Hamburg). Remote work is possible, and we offer a competitive compensation and benefits package.
The working language for IEA is English. We welcome international and multilingual applicants.

Desired starting date: ASAP
Closing date: 1st April 2025

Interested candidates should send an application (cover letter, comprehensive curriculum vitae, relevant references, desired salary range, and your availability) by e-mail to hr@iea.nl, no later than 1st April 2025. Please include “Deputy Study Director” in the subject line. For informal enquiries about this role, please contact Andrea Netten, Director of IEA Amsterdam, a.netten@iea.nl.

Homepage: http://www.iea.nl